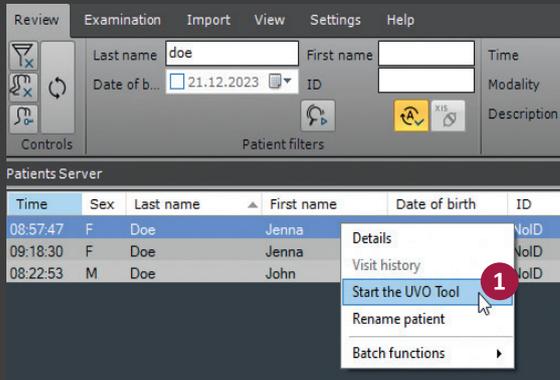HEIDELBERG
EYE EXPLOrer
HEYEX 2

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UVO Tool

Basic Navigation

As part of the HEYEX System Management Center (SMC), the UVO tool allows you to reassign, modify, delete and split patient data. The following steps explain how to start and work with the UVO tool:

1 To start the UVO tool, open the **SMC** by double-clicking the desktop icon 🔴.

Alternatively, open HEYEX 2, right-click any patient entry and select **Start the UVO Tool**.

2 The SMC login window opens in the Microsoft Edge browser.

Enter your **user name** and **password** and click **Login**.
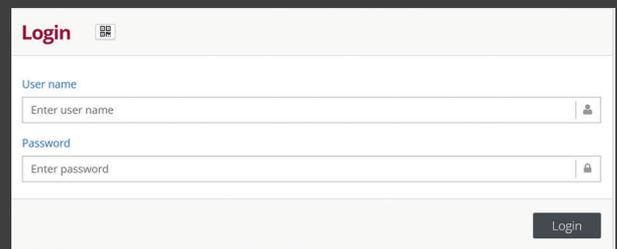
3 After logging in, the **Modify Data** window in the **UVO tasks** section opens automatically. Select the UVO tasks **Reassign items**, **Delete** or **Split** as required.

4 Searching for the patient to be edited works identically, regardless of the UVO task: Enter the patient name and click **Find** to display the filtered database list.
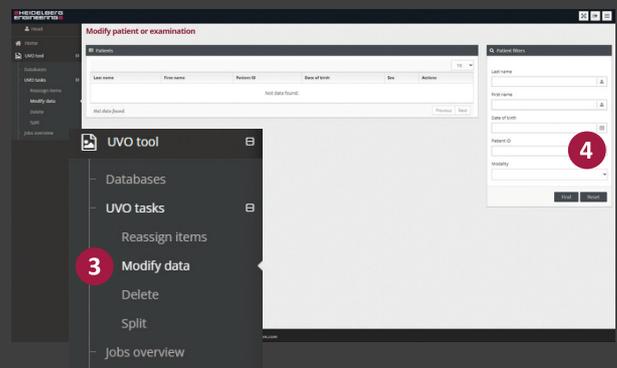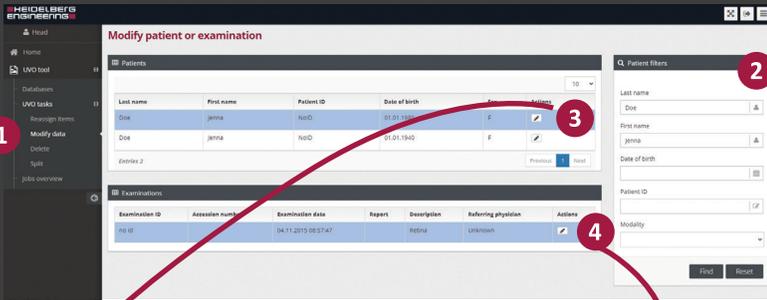
> ℹ️ If „**Not data found.**" appears, make sure you have clicked **Find**, and not ENTER.

> ℹ️ The individual UVO tasks are explained in detail on the following pages.

5 To check the processing status of changes made to patient data, click **Jobs overview**.

Changes that have been completed are highlighted in green. Those that have failed are highlighted in red.
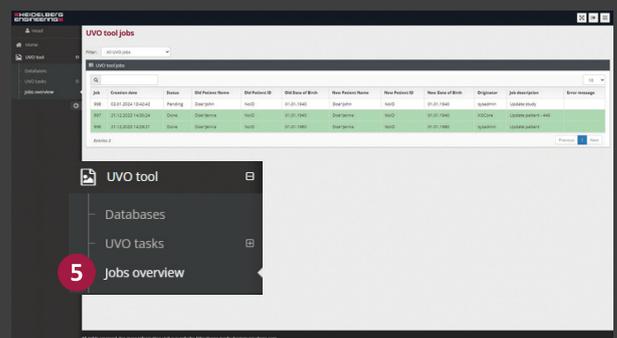
UVO Tasks

Modifying Data

1 After opening the System Management Center, select **Modify Data** in the **UVO tasks** section.
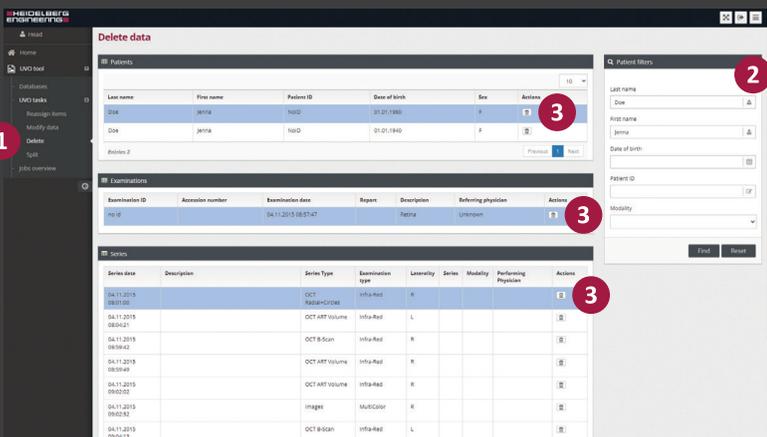
2 Search the patient to be edited, click **Find** and select the desired patient.

3 Click 🖉 to edit patient data:

4 Click 🖉 to edit examination parameters:

5 Click **Save** to save the changes.

Deleting Data

1 After opening the System Management Center select **Delete** in the **UVO tasks** section.

2 Search the patient to be edited and click **Find**. Select the appropriate patient.

3 After clicking 🗑 to delete a patient, an examination or a single image, the **Delete Patient** window appears.

4 Enter the reason for deleting and confirm by clicking **Apply**.

⚠ **If data has been accidentally deleted, please contact your local Heidelberg Engineering partner immediately.**

Reassigning Data

i If an examination or individual images were accidentally acquired or important data erroneously entered under a different patient name, the data can be reassigned via the UVO tool.

1 Select **Reassign items** in the **UVO tasks** menu.

2 Search the patient to which the exam was erroneously assigned.

3 Click ➕ to add the examination or image to the "basket".
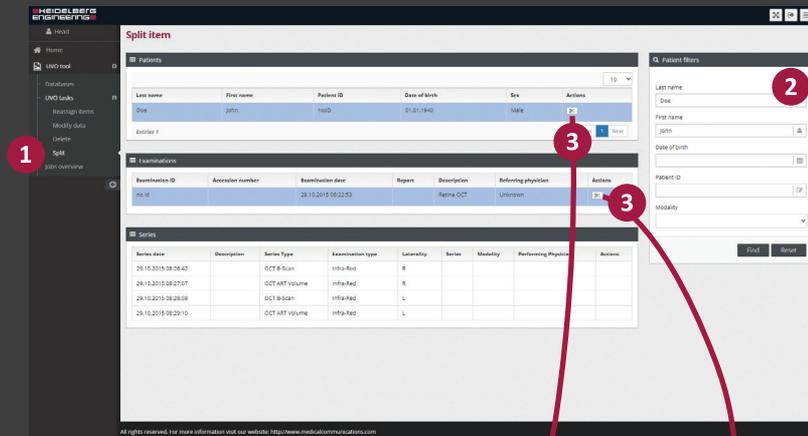Click ➖ to remove it.

4 Click **A patient, examination or series** to continue.

5 Search and select the patient to whom the item is to be assigned.

6 Click **Reassign** to complete the process.
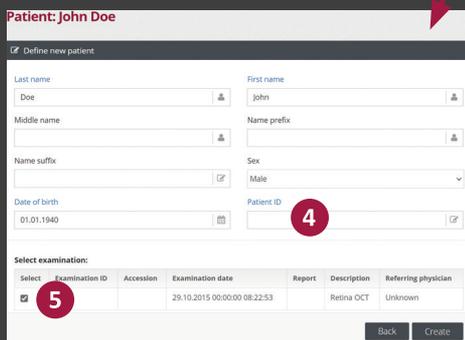
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Splitting Data

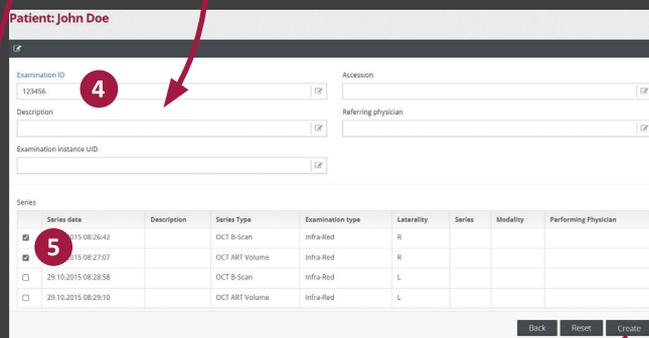1. Select **Split** in the **UVO tasks** menu.

2. Search and select the patient to be edited and click **Find**.
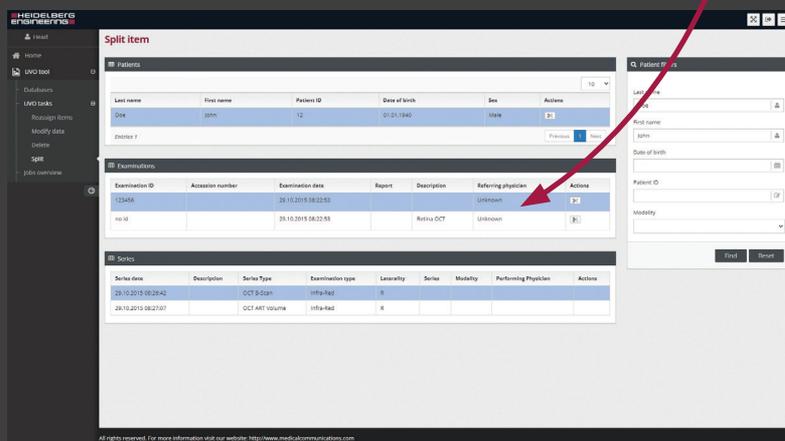
3. Click ✂ to split a patient or an examination.

4. Assign a patient/examination ID.

5. Select the entries to be split off by checking the appropriate boxes.

6. Click **Create** to split the files. A second examination entry will appear.

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Editing Patient Data in HEYEX 2

> **i** Changing patient names, date of birth and gender, merging patients and deleting data is possible within HEYEX 2 and does not require the UVO tool.

Modifying and Merging Data
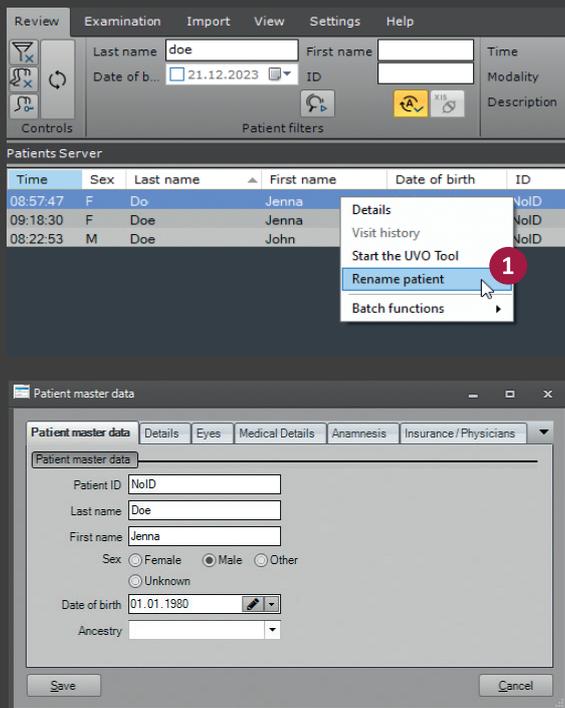
1 Right-click the patient to be changed and select **Rename patient**.

2 Correct misspelling, date of birth, patient ID and/or gender and click **Save**.

> **i** If two patient files have been created for the same patient by mistake, they can be merged in HEYEX 2. Use the function **Rename patient** to change the erroneously created patient. As soon as both patient entries are identical, the patients are automatically merged.

Deleting Data

1 Depending on which data is to be deleted, please select a patient, an examination or an image so that it is highlighted in light blue.
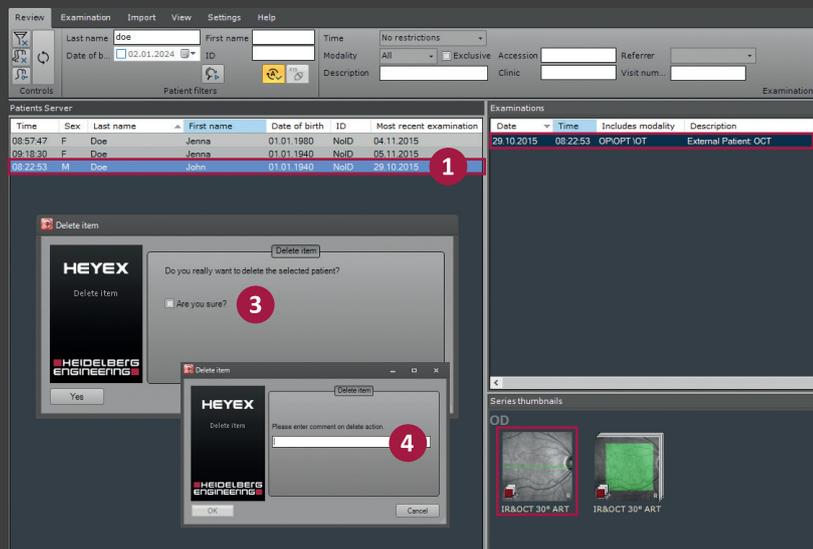
2 Press **Delete** on your keyboard.

3 A separate window appears: Select the check box and click **Yes**.

4 Enter a reason for the deletion and confirm with **OK**.

⚠ If data has been accidentally deleted, please contact your local Heidelberg Engineering partner immediately.

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